

j.b.c. function CONTRACT.

Event _____

Company/Client _____

Contact Name _____

Address _____

Day and Date _____ Time _____ Estimated # of Guests _____

Work Phone _____ Cell Phone _____ Fax _____

Home Phone _____ Email _____

1. Deposit: In order to secure the date for your event, we require a \$1000 non-refundable deposit. We avoid overbooking dates because we aspire to treat your function with great care and diligence, focusing our attention on its success. Your event will be a priority, and we will give it the attention that it deserves. We appreciate your understanding of this matter.

2. If the event is canceled less than 30 days prior to event date, 25% of the food & beverage projected revenue will be charged to the client. In addition, your deposit of \$1000 remains nonrefundable.

3. Payment for the event will be paid in full by the day of the event. Check, cash or major credit cards (Master Card, Visa, or American Express) are accepted as payment.

4. Deposit Agreement: The client, by signing this agreement, understands and agrees that j.b.c. has no obligation to execute this event if a security deposit and contract have not been returned to j.b.c. in accordance with the terms of this agreement.

All charges are not negotiable and are final upon guarantee. Booking will not be guaranteed until signed agreement and deposit has been received at j.b.c.

Credit Card Number _____ Exp. Date _____

Name as it appears on the card _____

Signature authorizing deposit _____

I accept the conditions of the terms stated in the rental agreement.

Client Signature

Date _____

